

MerchantConnect – User Guide

<https://merchantconnect.nets.com.sg>



Dashboard - Quick Access To Latest Invoices & Reports



HCIF0001

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Transactions

Invoices

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Administration

Support

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User Name | Log Out

Latest Invoices

Dunning Letter - I200000000
Apr 2020

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Dunning Letter - I100000000
Apr 2020

Download

Dunning Letter - I400000000
Apr 2020

Download

Dunning Letter - I300000000
Apr 2020

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Latest Report

Standard Report (User Readable Version...
07 Jun 2020

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Standard Report - I400000000
07 Jun 2020

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Daily RID Transaction Report - I400000...
07 Jun 2020

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Daily RID Transaction Report - I400000...
07 Jun 2020

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Settlements - Search & Download Your Settlements



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You may query your transactions for up to the past 90 days. Each search is limited to a maximum of 31 days.

09 Mar 2020 - 31 Mar 2020 | All Accounts | All Outlets(RID) | All TIDs | All Products | Apply Filter

Settlement Date	Account	RID	TID	Product	Category	Credit	Debit	Total
28 Mar 2020	I400000000	I4100000003	I410000000003	EFTPOS	Debit Scheme	\$ 3,519.40	\$ 0.00	\$ 3,519.40
28 Mar 2020	I400000000	I4100000002	I410000000002	EFTPOS	Debit Scheme	\$ 6,215.41	\$ 0.00	\$ 6,215.41
28 Mar 2020	I400000000	I4100000002	I410000000002	CROSS BORDER	Cross Border	\$ 35.90	\$ 0.00	\$ 35.90
28 Mar 2020	I400000000	I4100000002	I410000000002	CASHCARD	Stored Value	\$ 5.00	\$ 0.00	\$ 5.00
28 Mar 2020	I400000000	I4100000002	I410000000002	3rd Party Wallet	Debit Scheme	\$ 5.70	\$ 0.00	\$ 5.70
28 Mar 2020	I400000000	I4100000002	I410000000002	3rd Party Prepaid Service	Stored Value	\$ 11.70	\$ 0.00	\$ 11.70
28 Mar 2020	I400000000	I4100000001	I410000000001	EFTPOS	Debit Scheme	\$ 3,059.51	\$ 0.00	\$ 3,059.51

10 results per page

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568 results

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Transaction - Search & Download Your Transactions



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All Purchase Cashback

You may query your transactions for up to the past 90 days. Each search is limited to a maximum of 31 days.

09 Mar 2020 All Accounts All Outlets(RID) All TIDs All Payment Modes [Apply Filter](#) [Refresh](#)

Transaction Date	Account	RID	TID	Product	Type	Channel	Payment Mode	Amount	Status	Settlement Date
09 Mar 2020, 10:44 PM	I400000000	I4100000003	I410000000003	EFTPOS	Purchase	Contact	Maybank Card	\$ 7.50	Normal	10 Mar 2020
09 Mar 2020, 10:44 PM	I400000000	I4100000003	I410000000003	EFTPOS	Purchase	Contact	Maybank Card	\$ 7.50	Normal	10 Mar 2020
09 Mar 2020, 10:44 PM	I400000000	I4100000003	I410000000003	EFTPOS	Purchase	Contact	Maybank Card	\$ 7.50	Normal	10 Mar 2020
09 Mar 2020, 10:44 PM	I400000000	I4100000003	I410000000003	EFTPOS	Purchase	Contact	Maybank Card	\$ 7.50	Normal	10 Mar 2020
09 Mar 2020, 10:44 PM	I400000000	I4100000003	I410000000003	EFTPOS	Purchase	Contact	Maybank Card	\$ 7.50	Normal	10 Mar 2020
09 Mar 2020, 10:44 PM	I400000000	I4100000003	I410000000003	EFTPOS	Purchase	Contact	Maybank Card	\$ 7.50	Normal	10 Mar 2020
09 Mar 2020, 10:44 PM	I400000000	I4100000003	I410000000003	EFTPOS	Purchase	Contact	Maybank Card	\$ 7.50	Normal	10 Mar 2020

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Invoices - Search & Download Your Invoices



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Invoices User Name | Log Out

Month	Account	Document ID	Type	
Apr 2020	I200000000	DUNI2000000002004	Dunning Letter	<input type="button" value="Download"/>
Apr 2020	I100000000	DUNI1000000002004	Dunning Letter	<input type="button" value="Download"/>
Apr 2020	I400000000	DUNI4000000002004	Dunning Letter	<input type="button" value="Download"/>
Apr 2020	I300000000	DUNI3000000002004	Dunning Letter	<input type="button" value="Download"/>
Apr 2020	I400000000	INVI4000000002004	Invoice	<input type="button" value="Download"/>
Apr 2020	I200000000	INVI2000000002004	Invoice	<input type="button" value="Download"/>
Apr 2020	I300000000	INVI3000000002004	Invoice	<input type="button" value="Download"/>
Apr 2020	I100000000	INVI1000000002004	Invoice	<input type="button" value="Download"/>

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Search current & past 6 months invoices

Reports - Search & Download Your Reports



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All Period

All Dates

All Accounts

All Outlets (RID)

Search Reports

Apply Filter

Content Date	Create Date	Account	RID	Report Name
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07 Jun 2020	08 Jun 2020	I400000000		Standard Report (User Readable Version)
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Download

07 Jun 2020	08 Jun 2020	I400000000		Standard Report
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Download

07 Jun 2020	08 Jun 2020	I400000000	I4100000003	Daily RID Transaction Report
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Download

07 Jun 2020	08 Jun 2020	I400000000	I4100000002	Daily RID Transaction Report
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Download

07 Jun 2020	08 Jun 2020	I400000000	I4100000001	Daily RID Transaction Report
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Download

07 Jun 2020	08 Jun 2020	I300000000		Standard Report (User Readable Version)
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Download

07 Jun 2020	08 Jun 2020	I300000000		Standard Report
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07 Jun 2020	08 Jun 2020	I300000000	I3100000003	Daily RID Transaction Report
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Search current & past 6 months reports

Administration - Auto Delivery (Subscription Required)

Submit the [form](#) to subscribe for this feature



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Auto Delivery > New Delivery

Details

Delivery Group

Monthly Report for Team A

Account

Reports

Add Report

Recipient(s)

Add Recipient

Set Password

Confirm Password

State

Active

Share this password with the recipients as the password is required to open the document

Cancel

Save

This will be your email subject

Up to 3 recipients

Support



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FAQs



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- Service Requests
- POP Material
- Guides
- FAQs

Manage MerchantConnect access

Need Decals?

Change Password / Update Mobile Number?

User Name | Log Out

Update Particulars

User Name

Department

Office No.

Mobile No.

Email

Change Password

Current Password

New Password

Password Strength :

- At least 1 special character, e.g. \$, #, !
- At least 1 uppercase
- At least 1 lowercase
- At least 8 characters
- At least 1 digit, e.g. 1, 2, 3

Confirm Password

You will be prompted to link a mobile number during next log-in

Download and submit the [form](#) to update the email address